

Instructions

1. Please print clearly and complete all information requested.
2. Chlorine residual must be measured and recorded at least twice a week.
3. Reports must be submitted by the 10th of the following month.
4. The target chlorine residual range is 0.2 mg/l to 0.7 mg/l in the system but may vary depending upon circumstances. Chlorine residual must be tested using a DPD method, free chlorine, low range (0 mg/l to 3.5 mg/l) chlorine test kit. A pool test kit is NOT acceptable. Follow the instructions in your chlorine test kit to measure free chlorine residual. Pick a sample point in the distribution system that represents the average water use.
5. The chlorine that you use must be approved for disinfecting drinking water by the EPA or NSF International (NSF). Look for an EPA registration number or the NSF logo (blue circle with white letters) on the bottle. Currently Clorox bleach is the only household bleach product sold in Maine that carries the EPA registration number.
6. Ensure that you have your pump supplier's number handy for emergency repairs. Familiarize yourself with the parts of the pump and keep the owner's manual nearby.
7. Your chlorination system provides your customers with protection from microbiological contamination. Any interruption in the operation of your chlorination system may jeopardize the health of your customers and employees. If you have a confirmed bacteria contamination in your water source and your chlorination system stops working, you must place your system on a Boil Water Order.
8. If you need any assistance please contact the Drinking Water Program at 287-2070 during normal business hours. If you need assistance after hours, call the Drinking Water Program 24 hour emergency phone at 557-4214.
9. For an electronic version of the Small Water System Chlorination Report Form, visit the Drinking Water Program website at www.medwp.com.
10. Record date when bacteria samples are taken on this form. Measure chlorine residual at the sampling site for each bacteria sample taken and record residual on this form.